



# SG Allied Businesses Limited

B-40, S.I.T.E., Karachi, Pakistan Tel  
(021)32561193 (021)32593500

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## **NOTICE OF ANNUAL GENERAL MEETING**

Notice is hereby given that 55<sup>th</sup> Annual General Meeting of the members of M/s SG Allied Businesses Limited will be held on Tuesday October 27, 2023 at 10:00 AM at Company Registered Office at B-40, S.I.T.E., Karachi to transact the following business:

1. To receive, consider and adopt audited annual financial statements of the company for the year ended June 30, 2023 together with the Directors' and Auditors' report thereon.
2. To appoint auditors for the year 2023-24 and fix their remunerations.
3. To elect Nine directors in accordance with Company Act, 2017 pursuant to Section 159 (1) of the Companies Act 2017, the number of directors has been fixed as nine (09) for the next term of three years. The term of present Directors will expire on 27<sup>th</sup> October, 2023 and they are eligible for re-election. The name of the retiring directors are as follows:

(i)	Mr. Sohail Ahmed	Director
(ii)	Mr. Asim Ahmed	Director
(iii)	Mrs. Saba Sohail	Director
(iv)	Mrs. Sana Sohail	Director
(v)	Mr. Farhan Sohail	Director
(vi)	Mr. Mansoor Mubeen	Independent Director
(vii)	Mr. Salim Razak Tabani	Independent Director

4. Any person (including a retiring director) who seeks to contest election for directorship of the Company shall file the following documents with the Company at its registered office at least 14 days before the date of the Annual General Meeting:
  - a. A Notice of his/her intention to offer himself for election.
  - b. Form 28 (Consent to Act as Director) on prescribed form under the Companies Act 2017;
  - c. Detailed profile along with office address;
  - d. Declaration in respect of the eligibility criteria as set out in the Companies Act 2017 to act as director of the Company;
  - e. Attested copy of valid CNIC and NTN
5. Persons desiring to contest election under the category of independent directors and that of female director have to indicate their intentions as such. As per SECP regulations, vote for their election will be held in separate category.
6. Ballot Paper for election of directors will be available at the AGM. It will also be placed on the website of the Company: [www.sgabl.com.pk](http://www.sgabl.com.pk)
7. The members shall ensure that duly filled and signed ballot paper along with copy of CNIC should reach the chairman of the meeting through post or email one day before the day of poll, during working hours. The signature on the ballot paper shall match with the signature on CNIC.

8. To transact any other business with the permission of the Chair.

Karachi: October 06, 2023

By Order of the Board

A handwritten signature in black ink, appearing to read 'Muhammad Hasan', written over a horizontal line.

**Muhammad Hasan**  
**(Company Secretary)**

**Notes:**

1. The Shares Transfer Books of the Company will remain closed from **October 20, 2023 to October 27, 2023** (both days inclusive) for the purpose of the Annual General Meeting.
2. A member entitled to attend and vote at the Annual General Meeting may appoint another member as his/her proxy to attend the meeting and vote instead of him/her. In case of corporate entity, the Board of Director's resolution/power of attorney with specimen signature shall be submitted along with proxy from the Company. Proxies in order to be effective must reach at the Registered Office of the Company not less than 48 hours before the time of the meeting.
3. Members are requested to notify change in their mailing address, if any, immediately to the Share Registrar of the Company M/S F.D. Registrar Services (SMC-Private) Limited, Office No. 1705, 17<sup>th</sup> Floor, Saima Trade Tower, I.I.Chundrigar Road, Karachi.
4. Members, who have deposited their shares with the Central Depository Company of Pakistan Ltd. (CDC), are requested to bring their original Computerized National Identity Cards along with their account numbers in CDC for verification at the time of the meeting.
5. CDC account holders will further have to follow the guidelines as laid down in Circular 1 dated January 26, 2000 issued by the Securities and Exchange Commission of Pakistan.

**Ballot paper for voting through post for poll to be held on October 27, 2023 at 10:00 A.M.**



**SG Allied Businesses Limited**  
**Complete contact details: Company Secretary**  
**SG Allied Businesses Limited**  
**B-40, S.I.T.E., Karachi, Pakistan Tel**  
**(021)32561193 (021)32593500, website:**  
[www.sgabl.com.pk](http://www.sgabl.com.pk)

Designated email address of the Chairman at which the duly filled in ballot paper may be sent on *sohailsg@gmail.com*:

Name of shareholder/joint shareholders	
Registered Address	
Number of shares held and folio number	
CNIC Number (copy to be attached)	
Additional Information and enclosures (In case of representative of body corporate, corporation and Federal Government.)	

**In case of election of directors for listed company**  
**Calculation of votes for each category of election of directors**

<b>Category</b>	<b>No. of directors to be elected</b>	<b>No. of shares held</b>	<b>Total Votes</b>
Female Director	1		1 x No. of shares = Total votes
Independent Director	2		2 x No. of shares = Total votes
Non-independent director	6		6 x No. of shares = Total votes

Sr. No.	Name of directors	Category for which member is contesting i.e. Female, Independent & others	Number of votes given to the candidate

\_\_\_\_\_  
Signature of  
shareholder(s)

Place:

Date:

**NOTES:**

1. *Dully filled postal ballot should be sent to chairperson, Mrs. Saba Sohail, B-40, S.I.T.E., Karachi, Email: sohailsg@gmail.com.*
2. *Copy of CNIC should be enclosed with the postal ballot form.*
3. *Postal ballot forms should reach chairperson of the meeting on or before October 26, 2023. Any postal ballot received after this date, will not be considered for voting.*
4. *Signature on postal ballot should match with signature on CNIC.*
5. *Incomplete, unsigned, incorrect, defaced, torn, mutilated, over written ballot paper will be rejected.*